

The aim of this course is to provide delegates with the knowledge and practical skills needed to safely operate a Counterbalanced Lift Truck. This course includes theory and practical elements, with tests being conducted on each.



## Objectives

By the end of the course, delegates should be able to:



- Demonstrate a basic understanding of the industry and their roles and responsibilities as an operator
- Demonstrate a knowledge and understanding of the machine and how to operate it safely
- Demonstrate a working knowledge of the manufacturer's handbook
- Locate and identify the major components and controls of the machine and explain their functions
- Explain the factors that affect truck stability and identify how to maintain stability of the truck and load
- Explain the dangers of overloading the truck and demonstrate how to prevent overloading
- Conduct all pre-operation checks
- Conduct all necessary safety checks at the work area
- Safely mount and dismount the machine
- Configure the machine for travel then move off and stop safely
- Manoeuvre the machine safely when laden and unladen, in open and confined areas and on inclines
- Pick up, transport and set down loads accurately and safely
- Carry out lifting and load handling tasks, using racking systems and/or a road vehicle
- Carry out bulk stacking tasks accurately and safely
- Safely carry out battery care/maintenance/charging or safely refuel the truck (*depending on truck type*)
- Fit, adjust and/or remove attachments
- Carry out all end of shift and shut down procedures.

## Duration



The duration of the course depends on the experience level of the delegates attending. Typically, these are:

- 5 Day - Novice Course
- 3 Day - Experienced Operator Course (*no previous certification*)
- 1 Day - Refresher Course (*proof of previous certification is required*).



## Attendee Numbers

A maximum of 3 delegates can attend this course.



## Location

This course can take place at our training centre in Bo'ness, West Lothian or at a location of your choice, using your machine, subject to onsite requirements.



## Certification

Upon successful completion of the RTITB tests, delegates will be registered on the NORS database and issued with an RTITB/NORS Operator Card and Certificate, valid for 3 years.



## Progression

To maintain their card and registration with NORS, operators are required to complete a 1 Day RTITB/NORS Refresher Course every 3 years.



## Other Information

ABA Workplace Transport Grouping Codes:

B1 - up to and including 5 tonne, B2 - over 5 tonne, up to and including 15 tonne, B3 - over 15 tonne.